

# ***Headquarters Air Force Personnel Center***

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***Integrity - Service - Excellence***



**Using AFPC  
Web2006**



# Navigating the Site

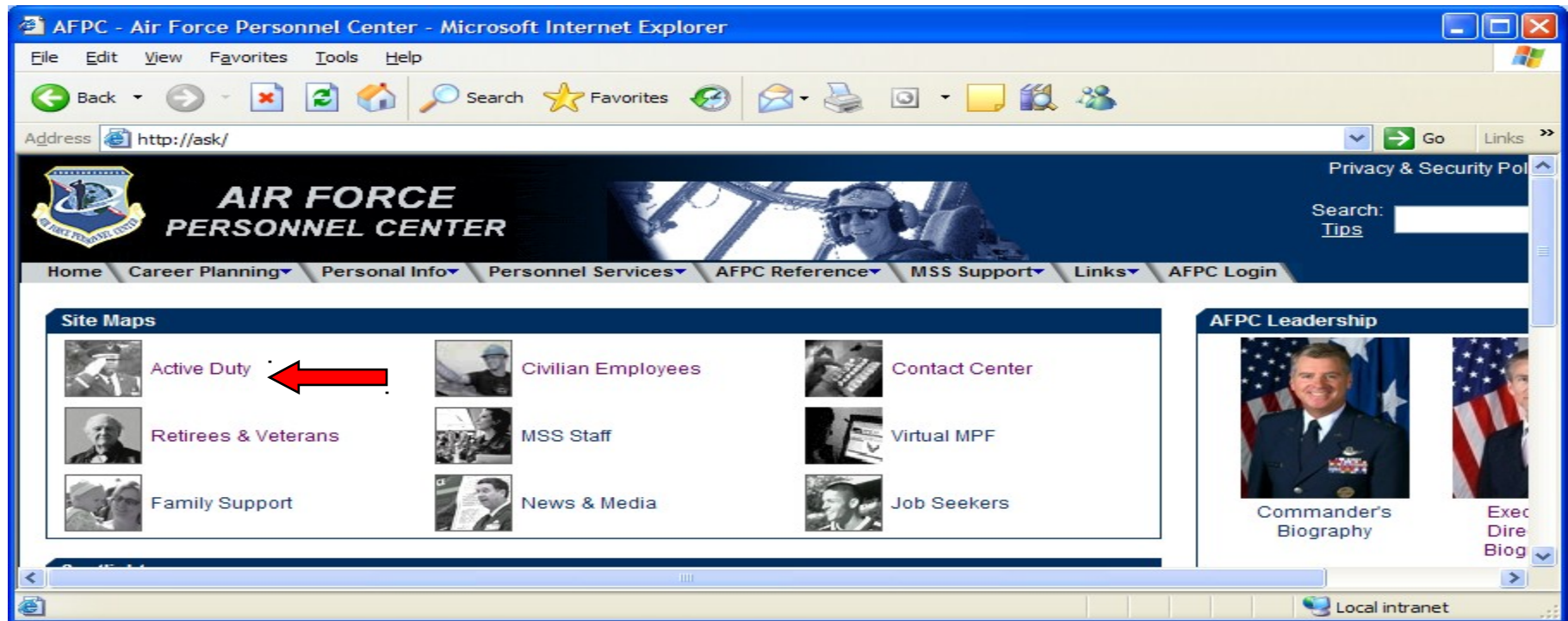
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- **There are three ways to locate content on the new site**
  - **Sitemaps**
  - **Global Navigation**
  - **Search Engine**



# Sitemaps

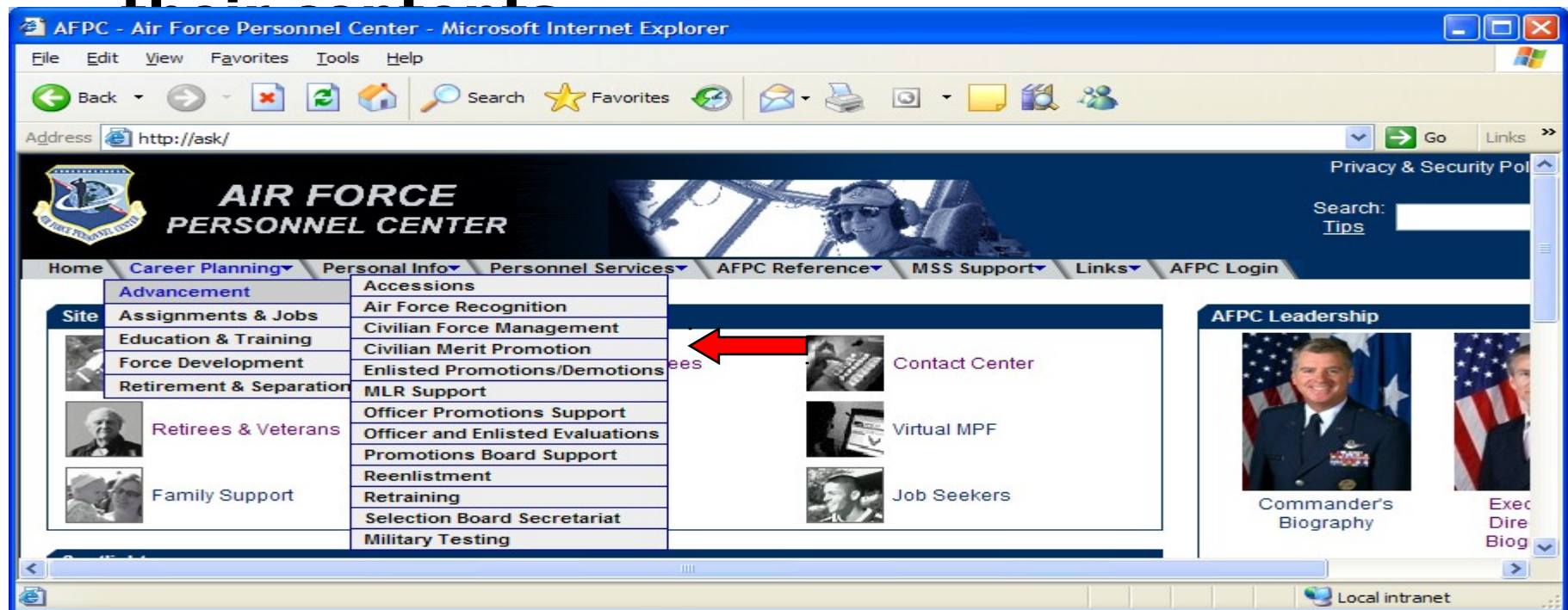
**You can view a user-oriented sitemap by clicking an icon on the homepage**





# Global Navigation

**Navigation is available throughout the entire site to help you move between functional areas. Just mouse over menus to display**



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# Global Navigation (cont'd)

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**The Career Planning Menu holds most topics that deal with Active Duty and Civilian career paths - including hiring, assignments, development, and retirement**

**The Personal Info Menu contains topics that deal with person specific information. You can find pay, benefit, and record information here.**



# **Global Navigation (cont'd)**

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**The Personnel Services Menu contains topics for family members and Air Force members to assist in mission support subjects (i.e. Legal, Family Support).**

**The AFPC Reference Menu contains technical support items, the link to Public Affairs, and other reference materials.**



# Global Navigation (cont'd)

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**The MSS Support Menu contains all information to assist personnelists in the field, whether they work in the MPF, CPF, or CSS.**

**The Links tab is a grouping of links to non-AFPC sites that you may find useful.**

**The AFPC Login tab will authenticate you into AFPCSecure.**



# Search Engine

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**Our search engine searches every word of every article in our database. As such, we recommend you use the most specific term possible. There is a “search tips” hyperlink next to the search box that can assist you.**

**You also have the option of doing a topic specific search once you have navigated to a functional area using the menus.**





# New Features

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**Each article has two features that can help us provide you with the correct, most pertinent information.**

**“Would you like to provide feedback on this answer”  
Click here to assist the authors in getting their content geared to their audience.**

**“Click here to subscribe to this content”  
Click here to be notified by e-mail as soon as an article is updated.**



# Other Features

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## **Ask-A-Question (AAQ) tab**

**The AAQ tab is the second level of assistance on our website. If you cannot find the answer to your question on our site - [click here](#) to send your question to our Contact Center**

## **My Stuff**

**Once logged in, you can view the status of questions you have asked, check on feedback you have provided, or unsubscribe to content.**



# Providing Feedback

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**AFPC is always interested in hearing your useful feedback. There are two ways to provide comments:**

- **Feedback on the site as a whole can be submitted by clicking on the Contact Us link off the home page or the Provide Feedback link off the home page**
- **Article specific feedback can be submitted using the “Would you like to provide feedback...” option within each article.**



# Thank you for your patience

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**Our new website will be laying the foundation for Personnel Services Delivery and will provide a host of features to help you conduct business. The site will continue to grow and evolve over the next several years, and we're working every day to make it the best possible product.**

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